TRANSPORTATION ASSET MANAGEMENT COUNCIL BRIDGE COMMITTEE MEETING MINUTES

March 31, 2022 at 2:00 p.m.

Below are meeting minutes as provided under Act 267 of the Public Acts of 1976 as amended, or commonly referred to as the Open Meetings Act. Accommodations can be made for persons who require mobility, visual, hearing, written, or other assistance for participation. Large print materials, auxiliary aids or the services of interpreters, signers, or readers are available upon request. Please contact Orlando Curry at 517-335-4381 or complete Form 2658 for American Sign Language (ASL). Requests should be made at least five days prior to the meeting date. Reasonable efforts will be made to provide the requested accommodation or an effective alternative, but accommodations may not be guaranteed.

Committee Members Present:

Keith Cooper, MDOT, Meridian Township – Vice Chair
Al Halbeisen, OHM Advisers, Fenton, MI
Brian Vilmont, Prein & Newhof, Grand Rapids, MI
Wayne Harrall, KCRC, Grand Rapids, MI

Support Staff Present:

Jacob Armour, MDOT Dave Jennett, MDOT

Cheryl Granger, DTMB/CSS Gloria Strong, MDOT

Public Present:

None

Members Absent:

Kelly Jones, MAC Brad Wieferich, MDOT

1. Welcome - Call-To-Order - Introductions:

The meeting was called-to-order at 2:02 p.m. Everyone was welcomed to the meeting. A roll-call was conducted by G. Strong to verify attendance.

2. Public Comments on Non-Agenda Items:

None

3. Additions or Deletions of Agenda Items:

None

4. Consent Agenda (Action Item):

4.1. - Approval of the February 24, 2022 Meeting Minutes (Attachment 1)

Motion: B. Vilmont made a motion to approve the February 24, 2022 Meeting Minutes with the amendment of changing "MTU" to "MDOT" in agenda item 10; W. Harrall seconded the motion. The motion was approved by all members present.

^{**} Frequently Used Acronyms List attached.

5. Upcoming New Bridge Inspection Standards – R. Curtis:

There was nothing new to report on the new Bridge Inspection Standards from the Federal Highway Administration. They are still waiting on the new guide. It is expected to be released around the end of April.

6. Culvert Activities Update – C. Gilbertson:

R. Curtis will check with Chris Gilbertson for any updates.

7. 2021 TAMC Annual Report – Bridge Reporting Preparations – D. Jennett:

D. Jennett reviewed the changes to the annual report. The report is almost complete. Updated photos will be added to the report. In the bridge section of the report, it is pretty much the same as it has been in the past with updated data and minor changes. The report also includes asset management principles and acronyms. The finalized report will be sent out to the Council and in a separate email to the TAMC Committees. The report is due to the State Transportation Commission on May 2, 2022. The Water Asset Management Council (WAMC) requested information on how TAMC report for roads and bridges. They were going to use this information for water resources potentially. C. Granger has already provided information to WAMC and given them the contact information for the developers. If they need additional information, they can contact C. Granger and she will get them in touch with the appropriate person. Kelly Jones commented that the year of the bridge data needs to be changed. D. Jennett will do a final check on the report and make the correction.

8. Center for Shared Solutions Update – C. Granger:

C. Granger provided an update on the CSS culvert work budget estimate. CSS estimates that it will take approximately 400 hours to complete the work. There is already \$70,000 allotted in the CSS budget. C. Granger estimated that the work with CSS and 1Spatial will total \$79,000. In the current approved CSS TAMC budget, there is money set aside for culvert IRT work and the remaining \$9,000 will come from this budget. The money is already in the approved CSS TAMC budget and the TAMC Data Committee has given CSS permission to begin the work since the money was already approved and available in the budget.

8.1 - TAMC Dashboards - Culverts and "Severe" Bridge Category

The Road and Bridge data has been captured in development and environment. It will moved into UAT soon. R. Curtis stated Matt Moultan and J. Armour will check the information in UAT.

8.2. – TAMC Interactive Map

CSS released the tile vector cash, which is a different mapping system. CS has already put this out in production and decided they will change the size and clarity of the font. This will then go into production in the next couple of weeks. CSS has changed the bridge "Poor" rating to "Severe/Poor."

8.3. – Framework Update – Isabella County Request

This issue has already been resolved by former TAMC Coordinator, Roger Belknap.

8.4. – State Transportation Improvement Program (STIP) JobNet/IRT Import

The STIP changes are out and in production.

8.4. – TAMC Investment Reporting Tool Updates

CSS has been working on updates for the TAMP with G. Strong.

9. Public Comments:

None

10. Member Comments:

G. Strong inquired if the Bridge Committee is considering returning to holding the Bridge Committee meetings quarterly or every other month. The Committee members felt it was a good idea to return to either quarterly or every other month and adjust accordingly for tasks such as the annual report. The members felt they should always meet in the months of January, February, March and April to work on the required Michigan Roads and Bridges Annual Report that is due to the STC by May 2. The Bridge Committee would like to make sure their meetings have intent and purpose and focused on the tasks as assigned in the TAMC Strategic Work Program. Kelly Jones and Brad Wieferich were not in attendance at today's meeting and the attending members today would like to get their opinions on changing the TAMC Bridge Committee meetings to either quarterly or every other month. This will be added to next months meeting agenda for discussion.

It was noted that A. Halbeisen did a great job at the Bridge Workshop. A. Halbeisen was thanked for his work. R. Curtis requested that each member consider volunteering to do it next year.

Key Take-Aways and Action Assignments:

- 1. R. Curtis would like the TAMC Strategic Work Program sent out to the Bridge Committee members. Providing a copy of the work plan to new TAMC member, Kelly Jones, will be helpful for her to understand the tasks ahead for TAMC.
- 2. Add to next month's meeting agenda to discuss returning to holding quarterly or every other month Bridge Committee meetings.

11. Adjournment:

The meeting adjourned at 2:41 p.m. The next TAMC Bridge Committee meeting is scheduled for Thursday, April 28, 2022, at 2:00 p.m., via Microsoft Teams Meeting.

TAMC FREQUENTLY USED ACRONYMS:	
AASHTO	AMERICAN ASSOCIATION OF STATE HIGHWAY AND TRANSPORTATION OFFICIALS
ACE	ADMINISTRATION, COMMUNICATION, AND EDUCATION (TAMC COMMITTEE)
ACT 51	PUBLIC ACT 51 OF 1951-DEFINITION: A CLASSIFICATION SYTEM DESIGNED TO DISTRIBUTE
	MICHIGAN'S ACT 51 FUNDS. A ROADWAY MUST BE CLASSIFIED ON THE ACT 51 LIST TO RECEIVE
	STATE MONEY.
ADA	AMERICANS WITH DISABILITIES ACT
ADARS	ACT 51 DISTRIBUTION AND REPORTING SYSTEM
ВТР	BUREAU OF TRANSPORTATION PLANNING (MDOT)
CFM	COUNCIL ON FUTURE MOBILITY
СРМ	CAPITAL PREVENTATIVE MAINTENANCE
CRA	COUNTY ROAD ASSOCIATION (OF MICHIGAN)
CSD	CONTRACT SERVICES DIVISION (MDOT)
CSS	CENTER FOR SHARED SOLUTIONS
DI	DISTRESS INDEX
ESC	EXTENDED SERVICE CONTRACT
ETL	EXCHANGE, TRANSFER, AND LOAD
FAST	FIXING AMERICA'S SURFACE TRANSPORTATION ACT
FHWA	FEDERAL HIGHWAY ADMINISTRATION
FOD	FINANCIAL OPERATIONS DIVISION (MDOT)

FY	FISCAL YEAR
GLS	GENESEE-LAPEER-SHIAWASSEE REGION V PLANNING AND DEVELOPMENT COMMISSION
REGION V	CRAND VALLEY METRO COUNCIL
GVMC	GRAND VALLEY METRO COUNCIL
HPMS	HIGHWAY PERFORMANCE MONITORING SYSTEM
IBR	INVENTORY BASED RATING
IRI	INTERNATIONAL ROUGHNESS INDEX
IRT	INVESTMENT REPORTING TOOL
KATS	KALAMAZOO AREA TRANSPORTATION STUDY
KCRC	KENT COUNTY ROAD COMMISSION
LDC	LAPTOP DATA COLLECTORS
LTAP	LOCAL TECHNICAL ASSISTANCE PROGRAM
MAC	MICHIGAN ASSOCIATION OF COUNTIES
MAP-21	MOVING AHEAD FOR PROGRESS IN THE 21 ST CENTURY (ACT)
MAR	MICHIGAN ASSOCIATION OF REGIONS
MDOT	MICHIGAN DEPARTMENT OF TRANSPORTATION
MDTMB	MICHIGAN DEPARTMENT OF TECHNOLOGY, MANAGEMENT AND BUDGET
MIC	MICHIGAN INFRASTRUCTURE COMMISSION
MITA	MICHIGAN INFRASTRUCTURE AND TRANSPORTATION ASSOCIATION
MML	MICHIGAN MUNICIPAL LEAGUE
МРО	METROPOLITAN PLANNING ORGANIZATION
MTA	MICHIGAN TOWNSHIPS ASSOCIATION
MTF	MICHIGAN TRANSPORTATION FUNDS
MTPA	MICHIGAN TRANSPORTATION PLANNING ASSOCIATION
MTU	MICHIGAN TECHNOLOGICAL UNIVERSITY
NBI	NATIONAL BRIDGE INVENTORY
NBIS	NATIONAL BRIDGE INSPECTION STANDARDS
NFA	NON-FEDERAL AID
NFC	NATIONAL FUNCTIONAL CLASSIFICATION
NHS	NATIONAL HIGHWAY SYSTEM
PASER	PAVEMENT SURFACE EVALUATION AND RATING
PNFA	PAVED NON-FEDERAL AID
PWA	PUBLIC WORKS ASSOCIATION
QA/QC	QUALITY ASSURANCE/QUALITY CONTROL
RBI	ROAD BASED INVENTORY
RCKC	ROAD COMMISSION OF KALAMAZOO COUNTY
ROW	RIGHT-OF-WAY
RPA	REGIONAL PLANNING AGENCY
RPO	REGIONAL PLANNING ORGANIZATION
SEMCOG	SOUTHEAST MICHIGAN COUNCIL OF GOVERNMENTS
STC	STATE TRANSPORTATION COMMISSION
STP	STATE TRANSPORTATION COMMISSION STATE TRANSPORTATION PROGRAM
TAMC	TRANSPORTATION PROGRAM TRANSPORTATION ASSET MANAGEMENT COUNCIL
TAMP	TRANSPORTATION ASSET MANAGEMENT COUNCIL TRANSPORTATION ASSET MANAGEMENT PLAN
TPM	TRANSPORTATION ASSET MANAGEMENT PLAN TRANSPORTATION PERFORMANCE MEASURES
UWP	UNIFIED WORK PROGRAM
WATS	WASHTENAW AREA TRANSPORTATION STUDY 5/TAMC EREQUIENTLY LISED ACRONYMS 03 15 2021 GMS

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